

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on January 14, 2019

Town Center Vision Committee (TCVC) Members present: Bambi Miller, Pat Jenkins, John Tappan, and Scott Bugbee

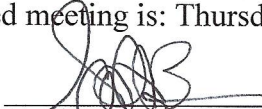
Members Absent: Ben Genes and Cord Blomquist

Others Present: Patrick Hotaling, Anne Tappan, Katrinka Pellecchia, and Ruth Eifert

1. Chairman Bugbee called the meeting to order at 3:07pm.
2. Scott Bugbee moved to approve the Minutes from the January 9, 2019 meeting. Bambi Miller seconded the motion. The motion passed.
3. Katrinka Pellecchia said the Library Foundation trustees voted to offer to fundraise for the renovated part of the Library. This amount is \$370,750 which is the project cost without the additional 18% design fee and the 10% contingency fee. The Committee asked some clarifying questions about the offer.
4. The Committee discussed engaging some cost consultants to assist the Committee in evaluating the project costs numbers from LBA. The Committee is looking for some confirming data about the project costs from other firms. John Tappan contacted Richard Burke and Cord Blomquist contacted Michael Castagne, both are construction estimators. Both consultants would be able to start right away and complete their task on or before January 22, 2019. Pat Jenkins moved to hire both consultants with their fees not to exceed \$5,000.00 each. Bambi Miller seconded the motion. The motion passed. Scott Bugbee will ask permission from the Select Board to hire both consultants.
5. The Committee discussed the details of the cost estimates being asked of each of the cost consultants. We will use the "Basis of Design" document in their task and include ICF options and any energy efficiencies they thought were worthy of our review. John Tappan and Scott Bugbee will meet with Richard Burke if the hiring is approved. Cord Blomquist, John Tappan, and Scott Bugbee will meet with Michael Castagne if the hiring is approved. The consultants will be given a tour of the facilities and discuss the scope of the project and have any questions answered about any details of the project.
6. Scott Bugbee will contact Kathleen Porter about her timeline for the long form handout document.
7. Scott Bugbee will obtain a digital copy of the wetlands/contour survey for our use.
8. Scott Bugbee will obtain digital copies of the LBA documents from Underwood Engineering of the site plan.
9. Meeting adjourned at 4:59pm

10. Our next scheduled meeting is: Thursday, January 17, 2019

Minutes written by:



Scott Bugbee, Chair


Minutes accepted by:

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Scott Bugbee, Chair~~




Ben Genes



Pat Jenkins



Bambi Miller



John Tappan



Cord Blomquist